



Newsletter

In Everything Give Thanks



Love

Hope

Peace

Joy

Happy Holidays

Here's wishing you all the joy of the season and happiness all throughout the upcoming year.

Inside This Issue:

[Our Pledge To PACA Partners & Vendors](#)

[Annual Assessments](#)

[ODP Office Depot - Price Increase](#)

[New Bid Award – Warewashing Institutional Cleaning](#)

[New Bid Award – Ice Cream & Frozen Novelties](#)

[Coming Soon Bids January 2023](#)



Dr. Michael Matthews, C.P.M., Purchasing Agent/
Director of PACA

Regina Mitchell, Administrative Analyst

Aleshia Coleman, Buyer

Mission Statement

Our goal is to provide PACA partners with the highest degree of service and satisfaction, by achieving measurable success financially and by cooperation among governmental agencies. We continue to seek ways to improve and expand the services of our association.

Our Pledge To PACA Partners & Vendors

We are committed to providing the highest degree of service to both our partners and our awarded vendors.

We are "Alabama Focused" – meaning we support local vendors.

Dollars spent locally generate additional economic activity even beyond the value of the initial contract, as the local supplier in turn sources goods and services.

Each additional dollar that circulates locally boosts local economic activity, employment, and ultimately, tax revenue.

Table of Contents

- [MISSION STATEMENT](#)
- [OUR PLEDGE TO PACA PARTNERS & VENDORS](#)
- [PACA ANNUAL ASSESSMENT](#)
- [ODP Office Dep](#)
- [VENDOR USAGE REPORT](#)
- [NEW BID AWARD](#)
- [NEW BID AWARD – WAREWASHING INSTITUTIONAL CLEANING](#)
- [NEW BID AWARD – ICE CREAM & FROZEN NOVELTIES](#)
- [COMING SOON BIDS JANUARY 2023](#)
- [EXPIRING BIDS](#)
- [PACA CURRENT PARTNERS](#)
- [PACA VENDOR WEBINARS](#)
- [PACA SURVEYS](#)
- [MEET THE TEAM](#)





Annual Assessments Time Is HERE!

PACA FY23 annual assessment time is here. Below are the methods for calculating the fee for each partnership/entity. The PACA Team will contact partners to send budget information to calculate the annual fees beginning in January 2023. Please be on the lookout for the request and respond accordingly.

- *School Systems* are calculated using data from the Alabama State Department of Education.
- *Institutions of Higher Education (2-year colleges)* are calculated using data from the Postsecondary Education Data System, provided by the U.S. Department of Education.
- *Cities Act 1197 Financial Accounting Reports* were due by October 31, 2022. Please send a copy to PACA to calculate your FY23 fee. Email your information to Regina Mitchell, mitchellr@jccal.org. If you do not report to the Jefferson County Treasurer, we need a copy of your most recent audited budget/financial report.
- *Other Organizations* are calculated based on the most recent audited budget/financial report.
- *PACA Partnership fees* are calculated by PARCA, (Public Affairs Research Council of Alabama) a non-profit agency.

BID NO. 24-20

“PRINTER INK AND TONER – OEM”

Contract Date:

4.1.2022 – 3.31.2023



Effective

12.27.2022

toner price will increase

**New Minimum Order
Price Increase**

\$65.00

(free shipping)

**Orders Less Than
\$65.00 add**

\$9.99



CALLING ALL VENDORS

Vendor usage reports are due 90 days before the bids expire. Emails are sent to the vendor requesting the usage reports on the first day of the month and are expected to Jefferson County Purchasing on the last day of the month. Vendors have 30 days to complete the usage report and submit it to the PACA Team for review.

All ITBs include the following language:

Usage reports are required as requested by the Jefferson County Commission Purchasing Division. The report is to include the purchase/spend information for Jefferson County Commission Departments, Jefferson County Commission Entities, and the Purchasing Association of Central Alabama (PACA) and submit the information for the time period requested to the Jefferson County Purchasing Department:

Regina Mitchell, Administrative Analyst/PACA, mitchellr@jccal.org.



VENDOR USAGE REPORT REQUIREMENTS

USAGE REPORT (Bid language included in all ITBs)

At no cost to the County, the Contractor shall be required to provide quarterly, bi-annual, and annual usage reports or reports as requested by Jefferson County Commission Purchasing Division. The reports will include purchase/spend information for; Jefferson County Commission Departments, Jefferson County Commission Entities (EMA, Personnel Board, Sheriff's Office), and Purchasing Association of Central Alabama partners. Report categories will include, but will not be limited to customer name, date of purchase, item description, quantity, dollar value, aggregate sales to date for each customer, customer savings, and other such information as requested by the Jefferson County Purchasing Division. Excel and PDF are the preferred electronic media for these reports. Failure to provide the requested reports will be deemed as an event of default. Let us see which contracts the PACA partners are utilizing.

JEFFERSON COUNTY COMMISSION

NEW BID AWARD

BID #	BID NAME	VENDOR & CONTACT INFORMATION	CONTRACT PERIOD	BUYER
79-22	Warewashing/ Institutional Cleaning Supplies	Central Paper Company 140 West Oxmoor Road, Ste. 100 Homewood, AL 35209 Louis Sipes P: 205.515.4555 E: lsipes@centralpaper-al.com	12/01/2022 11/30/2023	Joy McDowell Principal Buyer
99-22	Custom Imprinted Shirts	GBS Corporation 7233 Freedom Avenue NW North Canton, OH 44720 Nadav Raviv P: 205.563.9316 E: nadavr@gbscorp.com	12/01/2022 11/30/2023	Joy McDowell Principal Buyer
2-23	Ice Cream & Frozen Novelties	Ice Cream Warehouse 1226 24 th Avenue Hueytown, Alabama Amy Davis P: 205.272.8617 E: acdavis@icecreamwarehouse.com	12/15/2022 12/14/2023	Ericka Andrew Buyer

*For additional information about the new bid awards,
you may contact the buyer listed above
(see Meet The Team slide for contact information).*

NEW BID AWARD

BID NO. 79-22

“WAREWASHING-INSTITUTIONAL CLEANING SUPPLIES”

CONTRACT PERIOD:

December 1, 2022 – November 30, 2023



Central Paper Company

140 West Oxmoor Road, Suite 100

Birmingham, AL 35222

Louis Sipes

O: 205.515-4555

E: lsipes@centralpaper-al.com

Principal Buyer: Joy McDowell | Email: mcdowellj@jccal.org

NEW BID AWARD

BID NO. 2-23

“ICE CREAM & FROZEN NOVELTIES”

Contact Period:

December 15, 2022 – December 14, 2023



Ice Cream Warehouse



1226 24th Avenue
Hueytown, AL 35023

Amy Davis

O: 205.272.8617

E: acdavis@icecreamwarehouse.com

Buyer: Ericka Andrew

Email: andrew@jccal.org



Coming Soon

1st Quarter 2023

14-23 Copy Paper & Related Items

- *White Paper (Various Sizes)*
- *Color Paper (Various Sizes)*

Harriett Bell, Principal Buyer

bellh@jccal.org

All bids include the items listed and much more.

Under Negotiation

8-23 Cleaning of Kitchen & Food Service Areas Exhaust Hoods

- *Clean Cook Area Hoods*
- *Install Fan Belts*

Florence Patton, Principal Buyer

pattonf@jccal.org

102-22 Work Uniforms

- *Assorted Shirts*
- *Assorted Pants*
- *Work Jackets*

4-23 Uniforms – Blend Fabric

- *Trousers*
- *Short/Long Sleeve Shirts*
- *Golf Shirts*
- *Coveralls*

Joy McDowell, Principal Buyer

mcdowellj@jccal.org

For questions about these and other bids, you may contact the principal buyers.
(see Meet The Team slide for contact information)

JEFFERSON COUNTY/PACA Bid Renewals & Expiring Bids

DECEMBER BID RENEWALS

THERE ARE NO BID RENEWALS FOR DECEMBER

DECEMBER EXPIRING BIDS

BID/RFP NO	NEW ITB/RFP NO.	BID NAME AND PRINCIPAL BUYER	CONTRACT PERIOD	NEW CONTRACT PERIOD
116-19	71-22	Gasoline, Diesel and Fuel Services Charles Lindsey, Principal Buyer	11/7/2019 11/6/2022	TBA

For additional information about a rebid or renewal, you may contact the buyer listed above.

(see Meet The Team slide for contact information).

Purchasing Association of Central Alabama/PACA Partners

CITIES

City of Bessemer
City of Birmingham
City of Centerpoint
City of Clanton
City of Clay
City of Fultondale
City of Gardendale
Town of Harpersville
City of Helena
City of Homewood
City of Hoover
City of Hueytown
City of Irondale
City of Jemison
City of Kimberly
City of Leeds
City of Midfield
Town of Morris
City of Mountain Brook
City of Pelham
City of Pinson
City of Pleasant Grove
City of Tarrant
City of Trussville
City of Vestavia Hills
City of Warrior

FIRE DEPARTMENTS

Centerpoint Fire District
Concord Fire District
Forestdale Fire District
Glennwood Volunteer Fire Department
(Glennwood Fire District)
Indian Ford Fire District
Jefferson County Association of Fire Departments
Minor Heights Fire Department
North Shelby Fire Department
Palmerdale Fire Department
Rocky Ridge Fire/Rescue
Warrior River Fire & Rescue Service

SCHOOL BOARDS

Alabama School of Fine Arts
Alexander City Schools
Arab City Board of Education
Auburn City Schools
Bibb County Schools
Blount County Board of Education
Bullock County Schools
Calhoun County Schools
Cherokee County Schools
Choctaw County Board of Ed
Clay County Schools
Colbert County Schools
Coosa County Schools
Cullman City Schools
DeKalb County Schools
Elmore County Schools
Etowah County Board of Education
Fayette County Schools
Franklin County Schools
Geneva County Schools
Hale County Schools
Homewood Board of Education
Jackson County Schools
Jasper City Board of Education
Jefferson State Community College
Lanett City Schools
Lawrence County Schools
Lee County Schools
Leeds City Board of Education
Marengo County Schools
Midfield Board of Education
Mountain Brook Board of Education
Oneonta City Board of Education
Orange Beach City Schools
Pelham Board of Education
Pickens County Board of Education
Phenix City Board of Education
Roanoke City Schools
Russellville City Schools
Sheffield City Schools
St. Clair County Schools
Talladega City Schools
Tallapoosa County Schools
Tarrant City Board of Education
Trussville Board of Education
Tuscaloosa County Board of Education
Vestavia Hills Board of Education
Winfield City Schools

Alabaster Board of Education
Andalusia City Schools
Athens City Schools
Bessemer Board of Education
Birmingham Board of Education
Boaz City Schools
Butler County Schools
Chambers County Board of Education
Chilton County Board of Education
Clarke County Schools
Cleburne County Schools
Conecuh County Board of Education
Covington County Schools
Cullman County Schools
Demopolis City Schools
Escambia County Board of Education
Fairfield Board of Education
Florence City Schools
Gadsden City Board of Education
Greene County School
Haleyville City Schools
Hoover City Board of Education
Jacksonville City Schools
Jefferson County Board of Education
Lamar County Schools
Lauderdale County Schools
Lawson State Community
(B'ham & Bessemer Campus)
Limestone County Schools
Marion County Schools
Morgan County Board of Education
Muscle Shoals City Schools
Opelika City Schools
Oxford City Schools
Pell City Board of Education
Pike Road Board of Education
Randolph County Board of Education
Russell County Board of Education
Scottsboro City Schools
Shelby County Schools
Sylacauga City Schools
Talladega County Board of Education
Tallasse City Schools
Thomasville City Schools
Tuscaloosa City Schools
Tuscumbia City Schools
Walker County Board of Education
Winston County Board of Education

OTHER ORGANIZATIONS

Birmingham Jefferson Civic Center
Birmingham Public Library
Chilton-Shelby Mental Health Center
dba Central Alabama Wellness
CGMH Healthcare Authority
Authority
Jefferson County Library Cooperative

Jefferson County 911 Emergency Communications District, Inc.
Jefferson County Economic & Industrial Development Authority
Jefferson County Housing

PACA Vendor WEBINARS

JANUARY 2023

“PACA *Vendors* Meet the PACA *Partners*”

Tuesdays at 2:00 p.m. via Microsoft Teams

Want to introduce your product or service to a target audience?

Want to meet a select group of PACA partners

(schools, cities, fire dept., etc.)?

Well, PACA Vendor Webinars are just for you.

**Send your request for a Webinar,
along with your PowerPoint presentation for review.**

The PACA team will invite the Partners to your webinar presentation.

**Let us know when you want to Meet
the PACA Partners.**

Call or Email us at:

Regina Mitchell, Administrative Analyst

205-214-8625

mitchellr@jccal.org

or

Aleshia Coleman, Buyer

205-325-5957

colemanal@jccal.org

To view previously recorded webinars on our website:

<https://www.youtube.com/channel/UC4RH9lqK5KH917xZ-14NgRg>

WE WANT TO HEAR FROM YOU

TAKE OUR SURVEY

We want to know your product needs and how vendors are performing. From time to time, you will get a survey from us.

Please take the surveys.

They are short, and we need your feedback to improve the bids and quality of the products & services you receive.

So, when you see

“Survey Monkey”,

take a little time and let us know how we are doing!

Important Reasons to Conduct Online Surveys

Get Feedback

Surveys allow us to ask customers what they honestly think about our products, services, and events. We don't know until we ask. The knowledge we gain will be invaluable to our cooperative.

Collect Data In Real-Time

Online surveys can be sent out very fast. Once the results start coming in, we see real-time answers to our questions the second the respondent click the submit button.

Learn from the Results

Using surveys helps gather the information that helps make business decisions. The feedback we get from customers can guide us with future products.

Meet our TEAM



PACA TEAM

MICHAEL MATTHEWS, C. P. M., Ph.D., PURCHASING AGENT/PACA DIRECTOR

E: matthewsm@jccal.org, O: 205.325.1412

REGINA MITCHELL, ADMINISTRATIVE ANALYST/PACA

E: mitchellr@jccal.org, O: 205.214.8625 x 1821, C: 205.317.5411

ALESHIA COLEMAN, BUYER/PACA

E: colemanal@jccal.org, O: 205.325.5957 x 1803, C: 205.761.7014

PRINCIPAL BUYERS

HARRIETT BELL

O: 205.325.8702 x 1819, C: 205.761.7016, E: bellh@jccal.org

VALERIE HENDERSON

O: 205.325.8781 x 1816, C: 205.761.7018, E: hendersonv@jccal.org

CHARLES LINDSEY

O: 205.214.8589 x 1814, C: 205.761.7023, E: lindseyc@jccal.org

JOY MCDOWELL

O: 205.325.5662 x 1805, C: 205.761.7017, E: mcdowellj@jccal.org

FLORENCIE PATTON

O: 205.714.3747 x 1808, C: 205.761.7021, E: pattonf@jccal.org

DOROTHEA ROBINSON

O: 205.521.7593 x 1807, C: 205.761.7025, E: robinsond@jccal.org

BUYERS

ERICKA ANDREW

O: 205.325.8707 x 1817, C: 205.761.7019, E: andrewa@jccal.org

MASHELLEOUS JONES

O: 205.325.5783 x 1801, E: jonesmas@jccal.org

CYNTHIA MITCHELL

O: 205.325.8710 x 1818, E: mitchellcy@jccal.org

CHRISTOPHER WILKERSON

O: 205.325.5382 x 1806, C: 205.441.8989, E: wilkersonc@jccal.org

BUYING TEAM